# IXL Scribbles Newsletter
# IXL Berkley
# November 2026

## Thanksgiving Holiday Closures

**IXL Learning Center will be closed on Thursday, November 26th and Friday, November 27th for the Thanksgiving Holiday.** If you know your child will be absent during the week of the holiday, please fill out a Parent Request Form. We ask for at least a two week notice if requesting to use any vacation credits. Credits will not be applied without proper notice. Switch requests are also not accommodated for any holiday closure. Link to the Attendance Requests can be found above.

Reminder that IXL requires full tuition payment for the days we are closed. You may use your vacation credit for the closed days if you have any remaining for the year with a two weeks notice.

## GSRP Closure Days (GSRP Classrooms Only)

**Our GSRP program will be closed the week of November 23rd-27th**. **Please note that IXL is still open for care on November 23rd, 24th & 25th**. If your child is enrolled in a GSRP classroom and needs full day care on November 23rd, 24th or 25th, please choose ADD in the Parent Request Form and list the dates your child needs care. Reminder that IXL tuition is required for these days, along with a two week notice for any scheduling requests.

## Sick Season & Medication Policy

As we approach the change of seasons, we would like to take this opportunity to remind you of IXL's health policies. Please review IXL's Health Care Plan, as it is strongly enforced. We make health decisions that are beneficial for all children enrolled in our program. A child who is experiencing illness related symptoms must follow the guidelines for exclusion and return.

To promote everyone's health, it is important that we work together!

- Keep children home when they are sick. We will be strongly enforcing our sick policy and screening children when they arrive at IXL and throughout the day.
- Pick up as quickly as possible when your child becomes ill while at IXL. Children must be picked up within one hour of exclusion or an illness late pick up fee of $50 will be applied to your account.
- IXL hand washing policy: All children must wash hands when arriving for the day.
- Wash your hands and your child's hands frequently.
- Teach children to cough into the crease of their elbow OR tissue vs. into their hands.

Our **Sick Policy** states that we are unable to refund or switch days that your child may be sick. It is very difficult to staff appropriately and is unfair to full-time families who have no day to switch to. In the event that your child is sick, please call the office to let them know or mark them "sick" on the Playground App. Thank you for understanding as we work hard to keep our classrooms healthy!

Our **Medication Policy** states that ALL medication must have a doctor's note in order for IXL to administer. This includes homeopathic and all natural medications. A "Permission to Administer" form must be filled out by a parent for each medication and is kept in the office. Medications must also have the prescription label attached.

# Fall Assessment Period

Lead teachers in our Preschool Smart Start classrooms are continuing to assess children in their classrooms. Assessments will be completed by mid-November and a copy will be provided to parents for review shortly after. If you have any questions about your child's assessment, please discuss this with your child's lead teacher or a director.

Our GSRP Pre-K classrooms utilize the Teaching Strategies Gold app to assess. The GSRP fall checkpoint period ends in early November and assessments are reviewed and given to parents at Fall GSRP Family Conferences.

# Cold Weather is Coming

With the cold weather approaching, please make sure that children have appropriate clothing as spares and for outdoor play. That means it's time for a warm coat, hat and gloves. When the snow begins to fly, we ask that you bring your child snow pants, winter boots and winter gloves as well. Please LABEL all of your child's belongings.

## ✔ Important Reminders:

- With the holidays coming up, please remember that IXL requires full tuition payment for the days we are closed. Although we are closed for certain holidays, we also ask that you keep your regular schedule. It becomes unfair to our full-time families if we let those who are part-time switch their days. If you have any questions, would like to add a day, or inquire about using a vacation day, feel free to ask.
- Tuition payments are due in full on or before 10:00am Friday for the following week of attendance.
- IXL Learning Center's hours are from 7am-6pm. Drop off is not permitted before 7am, and a late pick up fee will be applied to your account for any pick ups after 6pm. Any pick up between 6:01-6:10pm will be applied a $50 fee and $5/minute will be added for any pick up after 6:10pm.
- As always, please remember to drive slowly and watch your speed when entering and leaving the parking lot.
- Smoking and vaping are prohibited on IXL property per the State of Michigan.

## Upcoming Dates:

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|---|---|
| Sun, 11/1 | **DAYLIGHT SAVINGS** |
| Wed, 11/25 | **PAJAMA DAY** |
| Thurs, 11/26 & Fri, 11/27 | **IXL CLOSED** for the Thanksgiving Holiday |
| Sat, 12/5 | **IXL HOLIDAY EXTRAVAGANZA** IXL Howell 10am-12pm |
| Thurs, 12/24 & Fri, 12/25 | **IXL CLOSED** in observance of the Christmas Holiday |
| Thurs, 12/31 & Fri, 1/1 | **IXL CLOSED** in observance of New Years |

# Winter Glove/Mitten & Hat Donations

We are accepting donations of winter gear, including gloves, mittens, and hats in a variety of sizes, to support our classrooms. If you are interested in donating, please drop off items at the office. Thank you for your support!

# Procare Tax Statements & Tadpoles Photos

Now that we have transitioned to our new Playground management system, we are working to wrap up the use of our previous programs, Procare and Tadpoles. We ask that all families take a few minutes to download any important records and photos they would like to keep.

**Please note the following deadlines and reminders:**

- **Tadpoles Photos – Download by December 1, 2026:** Please download and save any photos you would like to keep from Tadpoles no later than **December 1, 2026**. Once access to the program ends, these photos will no longer be available.
- **Procare Year-End Tax Statements – Available through February 1, 2027**: Procare year-end tax statements for 2026 will be accessible until **February 1, 2027**. We strongly encourage families to log in and download their statements as soon as possible rather than waiting until the deadline.
- **Playground Year-End Tax Statements:** Since Playground is now our primary management system, families will also need to download their **2026 year-end tax statements from Playground** after the calendar year ends. In the meantime, please prioritize downloading your tax statements from Procare while they are still accessible.

We appreciate your cooperation as we finalize our transition and close out the use of the previous programs. Taking care of these items now will help ensure you have access to the photos and tax documents you need.

Thank you for your attention to these important deadlines and for your continued support!

# Upcoming Holiday School-Age Breaks

Previously enrolled kindergarten through 2nd grade school-agers who are siblings of current IXL children can attend on the following upcoming school-age holiday breaks, as space allows.

- **Wednesday, November 25th**
- **Monday, December 21st**
- **Tuesday, December 22nd**
- **Wednesday, December 23rd**
- **Monday, December 28th**
- **Tuesday, December 29th**
- **Wednesday, December 30th**

If you would like your school-age child to attend on any of these days, please fill out a Parent Request Form with a two week's notice. Your school-age child must have current paperwork and a deposit on file to attend. For additional questions regarding school-age break attendance, please reach out to your director.

## IXL Holiday Concert

Our Young Pre-K and Pre-K classrooms will perform in a holiday concert in December. The children will be practicing their songs throughout the month of November. Look for more details to be sent home soon. We always have a special visitor during this event. Come see the children on stage, as they love this performance each year!

## Toys for Tots

This year, IXL Berkley will partner with Toys for Tots to provide toys to families who need it this holiday season. A donation drop off station will be set up from December 7th - 18th next to our front entrance if you would like to participate. Keep an eye out for more information sent via Playground.

## Parking Lot Safety:

- Be sure to drive slowly through our parking lot, as children may be walking into or out of the building.
- Make sure to reserve handicapped spots for those that may need them.
- During pick up and drop off be sure to lock your car doors and keep valuables out of sight. This includes your purse, phones, laptops, etc.
- Please don't leave your children in the car while you run inside to grab forgotten items, or to pick up siblings.
- Even though we all want to be polite, please make sure to keep your door code private, as well as remember not to open doors for others unless you are certain they are IXL parents or staff.

## Classroom Corner:

### Extra Clothes at IXL

- As the fall weather is approaching, please make sure your child has seasonally appropriate extra clothing at IXL.

### Family Photos for All Classrooms

- As part of our curriculum, we ask that children bring in a family photo to display in the classroom. If you haven't done so, or would like to update your picture, please bring in a family photo as soon as possible.

# November 2026

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|
| 2<br>Macaroni, Beef, Tomatoes<br>Corn<br>Fruit | 3<br>French Toast<br>Sausage<br>Fruit | 4<br>Chicken Tacos<br>Green Beans<br>Fruit | 5<br>Chef's Choice<br>Veggie<br>Fruit | 6<br>Chicken & Rice<br>Mixed Veggie<br>Fruit |
| 9<br>Tortellini<br>Peas<br>Fruit | 10<br>Chicken Nuggets<br>Carrots<br>Fruit | 11<br>Pulled Pork<br>Broccoli<br>Fruit | 12<br>Waffles<br>Yogurt<br>Fruit | 13<br>Vegetable Lasagna<br>Peas<br>Fruit |
| 16<br>Hot Dogs<br>Tater Tots<br>Fruit | 17<br>Macaroni & Cheese<br>Cauliflower<br>Fruit | 18<br>Taquitos<br>Mixed Veggies<br>Fruits | 19<br>Grilled Chicken Alfredo<br>Green Beans<br>Fruit | 20<br>Pepperoni Pizza Sticks<br>Broccoli<br>Fruit |
| 23<br>Turkey & Cheese Calzones<br>Carrots<br>Fruit | 24<br>Grilled Chicken Nuggets<br>Broccoli<br>Fruit | 25<br>Hickory Turkey<br>Mashed Potatoes<br>Fruit | 26<br>IXL is CLOSED for Thanksgiving | 27<br>IXL is CLOSED For the Holiday |
| 30<br>Mini Pancakes<br>Yogurt<br>Fruit | | | | |